

Jackson County Commission

Meeting

September 27, 2021

The Jackson County Commission met September 27, 2021 in the Commission boardroom. Those in attendance were Chairman Bill Nance, Danny Rich, Jason Venable, A J Buckner and Kevin McBride. County Attorney John Porter was also present and County Administrator Bob Manning recorded the minutes of the meeting.

Chairman Nance noted that a quorum was present. John Porter gave the invocation and Commissioner McBride led in the Pledge of Allegiance.

Motion to approve the agenda of the meeting and work session for September 27, 2021 with the following changes was made by Commissioner McBride and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

m. Motion to approve Resolution for Expenditure of American Rescue Plan Act Funding for Premium Pay and Chairman to sign.

g. Motion to approve extension of the current Temporary Position for County Park Maintenance for 2 months.

There were no awards, presentations or public comments.

Motion to adopt the minutes as provided from the September 13, 2021 budget hearing and September 13, 2021 meeting was made by Commissioner Venable and seconded by Commissioner Buckner. All members voted affirmatively, motion carried.

Motion to award Jat Oil the annual gas and diesel bid for Public Works was made by Commissioner Venable and seconded by Commissioner McBride. All members voted affirmatively, motion carried.

Motion to approve Communication Tower rebuild & repair by MCA was made by Commissioner Rich and seconded by Commissioner Buckner. All members voted affirmatively, motion carried.

Motion to approve surplus of Park truck was made by Commissioner McBride and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

Motion to approve Courthouse Security and Safety Rules and Procedures was made by Commissioner Rich and seconded by Commissioner Venable. All members voted affirmatively, motion carried.

Motion to approve hiring committee's recommendation of Sheila Gifford for vacant Bus Driver for Rural Public Transportation at Council on Aging was made by Commissioner Buckner and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

Motion to approve extension of the current temporary position for County Park maintenance for 2 months was made by Commissioner McBride and seconded by Commissioner Venable. All members voted affirmatively, motion carried.

Motion to approve and appoint (3) members to Jackson County Health Care Authority (JCHCA) (term exp. 9/30/27):

Commissioner Rich nominated James (Jim) Barclay and was seconded by Commissioner Venable. Roll call: Commissioner Rich – yes, Commissioner Venable – yes, Commissioner Buckner – yes, Commissioner McBride – yes. Motion carried.

Commissioner McBride nominated Ron Ricker and was seconded by Commissioner Rich. Roll call: Commissioner Rich – yes, Commissioner Venable – yes, Commissioner Buckner – yes, Commissioner McBride – yes. Motion carried.

Commissioner Buckner nominated Greg DeVries and was seconded by Commissioner Venable. Roll call: Commissioner Rich – yes, Commissioner Venable – yes, Commissioner Buckner – yes, Commissioner McBride –yes. Motion carried.

Motion to approve and appoint (2) members to Jackson County Department of Human Resources (term exp. 9/30/27):

Commissioner Venable nominated Timothy Kinnison and was seconded by Commissioner Rich. Roll call: Commissioner Rich – yes, Commissioner Venable – yes, Commissioner Buckner – yes, Commissioner McBride –yes. Motion carried.

Commissioner Rich nominated Sharon Patterson and was seconded by Commissioner McBride. Roll call: Commissioner Rich – yes, Commissioner Venable – yes, Commissioner Buckner – yes, Commissioner McBride – yes. Motion carried.

Motion to approve and appoint (1) member to Jackson County Personnel Board (term exp. 9/30/26):

Commissioner Venable nominated Anita McGill and was seconded by Commissioner Rich. Roll call: Commissioner Rich – yes, Commissioner Venable – yes, Commissioner Buckner – yes, Commissioner McBride – yes. Motion carried.

Motion to approve organization chart, classification plan and job descriptions for Sanitation Driver I, Sanitation Driver II, Grant and Project Coordinator and Deputy Revenue Commissioner/Director was made by Commissioner Venable and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

Motion to approve the personnel changes discussed in the budget hearings according to the attached letter was made by Commissioner McBride and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

Motion to approve resolution for expenditure of American Rescue Plan Act funding for premium pay and for Chairman to sign was made by Commissioner Rich and seconded by Commissioner Venable. All members voted affirmatively, motion carried.

RESOLUTION # 21-14

FOR EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS FOR PREMIUM PAY

Resolution by the Jackson County Commission for expenditure of American Rescue Plan Act funds for premium pay to eligible Jackson County employees:

WHEREAS, Jackson County, Alabama (the "County") has received American Rescue Plan Act funds ("ARPA Funds") and is charged with ensuring that such funds are expended in accordance with state and federal law; and

WHEREAS, the Jackson County Commission (the "Commission") has determined that appropriating ARPA Funds to provide premium pay to county employees in response to their performing essential work during the COVID-19 pandemic is a necessary, eligible, and reasonable use of these funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

1. Except as otherwise provided herein, effective October 11, 2021, County employees whose assigned work duties require them to regularly interact in person with the public or their co-workers, or to regularly physically handle items that were handled by the public or their co-workers ("eligible employees") shall be provided pay premium pay in the amount of \$0.75 per hour.
2. Premium pay shall be in addition to wages and other benefits eligible employees currently receive or to which they may be prospectively entitled as an employee of the County.
3. Premium pay shall be provided only for work performed on or after October 11, 2021.
4. Premium pay shall not be provided for work performed while an employee is teleworking from a residence or other non-job-related location.
5. Premium pay shall be capped per eligible employee at a total of \$25,000 and shall not be provided to the extent that it would increase an eligible employee's total wages and remuneration above \$70,260, or another amount equal to 150 percent of Alabama's annual average wage for all occupations as defined by the most recent the Bureau of Labor Statistics' Occupational Employment and Wage Statistics.
6. The Chairman, Jackson County Commission is hereby authorized to expend ARPA Funds in accordance with the provisions of this Resolution through December 31, 2024, for any pay differential resulting from premium payments to eligible employees.
7. Payment of premium pay, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of ARPA Funds for this purpose.

Done and Resolved this 27th day of September, 2021 by a vote of 4 ayes, 0 nays and 0 abstentions.



WILLIE B. NANCE, CHAIRMAN
JACKSON COUNTY COMMISSION

I, Bob Manning, County Administrator do hereby certify the foregoing resolution is a true, correct and compared copy of a resolution adopted by the Jackson County Commission at its regular meeting held on the 27th day of September 2021, and that I am the custodian of records of said office.

WITNESS my hand and seal of the Jackson County Commission on this 27th day of September 2021.



County Administrator

Motion to approve FY 2022 Budget which includes a new pay scale that reflects 3% between steps, increased the starting pay \$0.75 for Grade1/Step1 and a minimum of a \$0.30 across the board increase for all current full time and part time employees (with the exception of County Commissioners and Chairman who declined this pay increase) and placing employees on the

scale on their currently assigned pay grades was made by Commissioner Rich and seconded by Commissioner McBride. All members voted affirmatively, motion carried.

Work Session

Council on Aging:

Bryant Senior Center building options. Chad Coleman said that he is having a title search done on the property now and that nothing can be done without this being completed first. He also is getting cost proposals done for different type structures. He is also looking into the ways to best fund this center. As more information is completed, this will come to a later work session.

Solid Waste:

Printing, Inserting & Mailing Bids. Brittnei Green recommends staying with Arista Information Systems for the printing and mailing of statements. They also provide the best price.

Motion to set aside the rules in order to vote on the printing bid for Solid Waste was made by Commissioner McBride and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

Motion to approve Arista's bid for the printing services was made by Commissioner Venable and seconded by Commissioner Rich. All members voted affirmatively, motion carried.

Comments from Staff:

County Administrator – Thanked the Chairman, all Commissioner's and all Department Heads for all their work on this year's budget.

County Engineer – Gave updates on various County Road projects.

Comments from Commission:

Commissioner McBride – Thanks to everyone that worked on the budget and to all employees.

Commissioner Buckner – Spoke about Huntsville Hospital's involvement at Highlands Medical Center on October 1 and looks forward to the help and assistance that they will be providing for our Community.

Commissioner Rich – Wishes and good health to everyone.

With no further business, motion was made by Commissioner Rich and seconded by Commissioner McBride, with all members voting affirmatively, to adjourn until the next meeting on October 12, 2021 @ 3:30 pm in the Commission boardroom.

